



FRIDAY

Lesson	Title	Aim of the session	Link	Task	Task Type
One	Meet the Boss— Leadership	Understand leadership and traits of successful leaders. Understand how to make effective decisions around careers management and development	https://classroom.thenational.academy/lessons/meet-the-boss-leadership-y10	Watch the video and complete the tasks they describe on the sheet at the end of the pack If you do make a video pitch send it in to be in with a chance of winning a prize <i>No computer? Create a poster to apply for the imaginary role of fundraising lead for a local group.</i>	
Two	CV Creation	Understand the purpose and key features of a CV and to begin to draft or develop a CV.	https://classroom.thenational.academy/lessons/cv-creation-y10	Watch the video and complete the tasks they describe on the sheet at the end of the pack You may all have wonderful CVs already done from your PSHE lessons, but see if you can improve what you have, listen to the insights of other employers, write a list of things you could do to improve your employability skills. Email your revised CV to Lindsay Stevens	
Three	Employability Skills in Everyday Life	Identify the most likely employability skills you will need to demonstrate in your chosen field and recognise the skills developed in everyday activities. Understand how to describe and demonstrate your employability skills to an employer	https://classroom.thenational.academy/lessons/employability-skills-in-everyday-life-y10	Watch the video and complete the tasks they describe on the sheet at the end of the pack	
Four	Reflection of the Week	Review your week's learning and skills development.	https://classroom.thenational.academy/lessons/reflection-of-the-week-y10	Watch the video and complete the tasks they describe on the sheet at the end of the pack	

Click for links of the Day
<p>BBC bitesize 'What is Leadership at work'</p> <p>CV Formats/Templates: www.savethestudent.org/student-jobs/alternative-cv-examples-stand-out.html</p> <p>https://bragfolder.com/ https://fledglink.com/ https://www.myglobalbridge.com/</p> <p>Creating a CV</p> <p>Barclays LifeSkills Employability Skills</p> <p>Careers information & tools for 11-19 yr olds:</p> <p>School Parents Careers Guide</p> <p>Cornwall Hub 11-16 Home Learning Careers Projects</p>



Friday: Session One

What are the qualities needed to be a good leader?





What skills and qualities do these leaders associate with leadership?

What do they enjoy about being a leader?

What are some of the challenges of leadership?

What might a typical day look like for a leader?



Check out BBC Bitesize 'What is leadership at work?' <https://www.bbc.co.uk/bitesize/articles/zmcq382>

Watch the short video of Abbey and make notes:

Skills for leadership	What does being a leader mean?
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Reflection notes



How can you use leadership in your career plans?

Skills development: Leadership

A local community group is looking for a youth leader to help them with community engagement and fundraising. They are struggling with membership and therefore finance. They are consequently looking to hire someone who will be able to encourage members to get involved

Group [pick a real group if possible to make the task easier] what are their values and specific challenges	Your values, and the type of leader you would be
Skills and qualities	Ideas



Friday: Session Two

Research findings from CV research [you could add screenshots or photos here]



Explore what employers typically look for in a job role that interests you

1. Access the National Careers Service Job Profiles at https://nationalcareers.service.gov.uk/explore-careers		
2. Research a job role that interests you using the 'Explore Careers' search bar		
3. Read through the job profile information		
4. List the key skills and qualifications you need for that job and the experiences it would be useful to have		
5. Apply what you have found to the sections on a CV	Name and contact information	
	A summary paragraph about you as a professional	
	Key achievements	
	Work experience	
	Qualifications and training	
	Interests and hobbies	
	References	



Friday: Session Three

Reflect on the 8 groups of skills. Make notes about when, how and where you show them or the ones you might need to develop further



Identify the skills needed for your ideal role, how well do these match with your strengths?

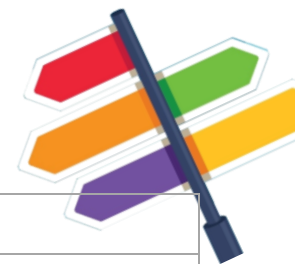
Role	Desired Skills	Your Strengths



Developing skills in everyday life and recognising those skills

Home life	Hobbies and interests
Work and volunteering	Social action

How did you use your time in lock-down and what skills did you develop?



	What does it stand for?	Example One	Example Two
S			
T			
A			
R			



Friday: Session Four

Notes about a careers guidance interview

Our Careers Advisor is Lindsay Stevens. She is based in the Careers Hub on the concourse and can always be reached by emailing Group-Careers@droitwichspahigh.worcs.sch.uk

Personal Action Plan

Subjects I like	Intgerests I have	Experiences I've had	Jobs I'm interested in
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Personal action plan part two

<p>Where am I now?</p>	<ul style="list-style-type: none">•Your interests, subjects and experiences
<p>Where do I want to be?</p>	<ul style="list-style-type: none">•Any career ideas or plans for your next stage of learning
<p>How will I get there?</p>	<ul style="list-style-type: none">•Your ideas for what will happen after year 11
<p>Who can help me?</p>	<ul style="list-style-type: none">•Who are you happy to talk to? Family, subject teachers, Lindsay, your tutor
<p>What is your next step?</p>	<ul style="list-style-type: none">•Agree some SMART actions